



JOB DESCRIPTION

JOB TITLE: Gift Shop Cashier
DEPARTMENT: Marketing Department
REPORTS TO: Gift Shop Manager

JOB SUMMARY

The Gift Shop Cashier serve's guest's, patrons and employees with purchases by exceptional friendly and accurate service while providing information about events or promotions.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Serves customers by answering questions, dealing with concerns, presenting merchandise and ordering merchandise in a friendly manner
- Stocks and marks prices of merchandise, sets up displays, cleans shelves for a presentable retail shop
- Removes and records amount of cash in register at end of shift and does banking as necessary
- Administers in coming deliveries and reports discrepancies to control costs and maintain correct inventory levels
- Recommends additions to or deletions of merchandise to be sold in department
- Prepares sales and inventory reports as needed
- Works with Manager and others in the achievement of department budgets and goals
- Installs and removes department cash-register-receipt tape and audits cash receipts
- Practices Health & Safety guidelines
- Other duties as deemed necessary in relation to the marketing department

QUALIFICATIONS AND REQUIREMENTS

Friendly and outgoing customer service skills needed with hands on experience in a fast paced regulated environment, preferably retail preferred. Previous cash handling and computer skills needed.

PHYSICAL RESPONSIBILITIES

Must be able to lift up to 25lbs, bend, stand continuously, raise arms over head and operate a ladder.

The incumbent must obtain and maintain approval from the Liquor, Gaming and Cannabis Authority of Manitoba.

Benefits

- Competitive Salary
- Dental care
- Vision care
- Health care
- Employee assistance program
- Wellness program
- Pension Plan



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How To Apply

Please send your Cover Letter & Resume the following:

- Apply online at <https://www.southbeachcasino.ca/careers/>
- Email at: hr@southbeachcasino.ca
- Fax: (204)766-2266
- Mail: PO BOX 777 Scantebury, MB R0E1W0
- In-Person at the Hotel

We seek diversity in our workplace. Indigenous Persons, Women, Visible Minorities, and Persons with a disability are encouraged to self-declare on their resume or cover letter.

Thank you to all applicants. However, only those selected for an interview will be contacted.